



Guidelines for the issuance of a Crew Authorisation Attestation as required by certain Port Authorities in order to grant Commercial Yachts Charter Licences

A number of foreign Port Authorities require that they issue a Charter Licence to Commercial Yachts operating in their ports. In order to issue the Charter Licence, in some instances, Port Authorities require a Crew Authorisation Attestation issued by the flag Administration. The Crew Authorisation Attestation confirms that the crew presently onboard are 'authorised' and meet the requirements as set out in the Commercial Yacht Code.

For the issuance of Crew Authorisation Attestation, a request shall be sent to the Yachting Section at the Merchant Shipping Directorate on yachtsmalta.tm@transport.gov.mt.

Together with the e-mail application the following documents'/certificates' copies shall be provided:

- 1) Yacht's Minimum Safe Manning Certificate/Attestation, as and if applicable.
- 2) Yacht's crew List.
- 3) Flag Endorsements for all Deck and Engine **Officers**, or their valid Acknowledgment of Applications in cases where a Flag Endorsement is still in process to be issued.
- 4) In cases where a Flag Endorsement is not applicable for Deck and Engine Officers, such as holders of Yachtmaster Certificates or AEC Certificates, their Certificate of Competence shall be provided.
- 5) The Assistant Engineer's Engine qualification, as applicable.
- 6) STCW Basic Training Certificate(s) for all **Ratings** (including the Assistant Engineer if applicable) forming part of the Minimum Safe Manning Certificate/Attestation. For Yachts ≥ 500 GT this shall also include STCW Security Awareness related training.
- 7) Food handling or Cook's Certificate for Cooks or Chefs that are required to be included in the Crew Authorisation Attestation.

Important Notes:

a) Due to mailbox and e-mail size restrictions a download link to an online file sharing service shall be sent instead of attaching all documents/certificates to one or multiple e-mails.

b) Additional documents/certificates may be requested by the Yachting Section, as and if required.